

# Sportsman's Expo & Gun Show



# Sportsman's Expo & Gun Show Vendor Reservation Form

Use this form to reserve space the Sportsman's Expo, hosted by the Beaver Dam Chamber of Commerce, in 2018. The event will be held at the **Bayside Supper Club in Beaver Dam**, Wisconsin on Wednesday, February 28, 2018 from 4:00 pm to 8:00 pm.

We ask all vendors to comply with the instructions on this form. Photocopy this side and return it with your payment.

Admission for 2018 for the public for these events will be \$3.00 per person, with youth 13 and younger free of charge.

## Vendor Information

Vendor Company Name (if applicable) \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Street Address (preferably not a P.O. Box) \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

**All vendor reservation forms must be signed or they will not be processed.**

It is understood and agreed upon by the Vendor, that this document constitutes a contract between the Vendor and the Beaver Dam Chamber of Commerce, herein after referred to as the Chamber, when this contract is countersigned by a duly authorized Chamber representative. Acceptance of money by the Chamber under this contract is not binding if said money is returned before acceptance by the Chamber.

If you have any questions, please contact Chamber President Philip Fritsche at (920) 887-8879.

\_\_\_\_\_  
Authorized Signature of Vendor

\_\_\_\_\_  
Authorized Signature of Chamber Representative

## Vendor Cost

Cost is \$15.00 per booth space, per event. I am reserving booth spaces for the Sportsman's Expo <sup>1</sup> :

on Wednesday, February 28, 2018 I am reserving \_\_\_\_\_ (x \$15.00 per space) = \$ \_\_\_\_\_

on Wednesday, October 24, 2018 I am reserving \_\_\_\_\_ (x \$15.00 per space) = \$ \_\_\_\_\_

Total Enclosed = \$ \_\_\_\_\_

**1 = If reserving 2 or more booths for both the February & October events, cost drops to \$10.00 per booth space, per event.**

## Electricity

I would like access to electricity.

For Credit Card payments call the Chamber for processing: (920) 887-8879.

Photocopy this side and return with your payment. Make checks payable to the **Beaver Dam Chamber of Commerce**.

MAIL FORM & CHECK TO:

Beaver Dam Chamber of Commerce  
127 S. Spring Street  
Beaver Dam, WI 53916

### FOR OFFICE USE ONLY:

Date Received \_\_\_\_\_

Space(s) Assigned \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_

Check or CC # \_\_\_\_\_

Certificate of Insurance Received: N/A

Approved By President \_\_\_\_\_

# Sportsman's Expo

Location	Bayside Supper Club / W9231 Cty Hwy G / Beaver Dam, WI 53916
Event Dates	Wednesday, February 28, 2018 - 4:00 pm to 8:00 pm; Wednesday, October 24, 2018 - 4:00 pm to 8:00 pm * Fourth Wednesday of February and October *
Boats, RVs & ATVs	Boats, RVs & ATVs currently cannot be exhibited at the Sportsman's Expo.
Set Up Time	1:00 pm to 4:00 pm the day of the event for any of the events.
Clean Up Time	8:00 pm to 9:00 pm the day of the event for any of the events.
Booth	Each vendor booth space is between 6 & 8 feet wide by 6 feet deep (includes width of table). There is electricity available on a limited basis. Vendors that require electricity must designate on their reservation form that they would like access to electricity and they will be given first opportunity to get access.
Staffing	All booths are expected to be staffed at all times during the Expo.
Use of Space	Exhibitors <u>are allowed</u> to sell from their exhibitor space, but are responsible for their own retail sales licensing. Expo management reserves the right to restrict exhibits which, because of noise, method of operation, materials, or for any reason become objectionable, and also to prohibit or to evict any vendor or individuals associated with a vendor which may detract from the general family oriented character of the expo as a whole. All reservation deposit money will be retained by the Sportsman's Expo / Beaver Dam Area Chamber of Commerce, in the event a vendor fails to fulfill contract obligations and is evicted from the expo.
Restricted Items	Tobacco products are prohibited for sale. <b>Any firearms for sale must be <u>unloaded</u>.</b>
Admission	Public admission fee is \$3.00 per person with youth 13 and younger free of charge. <sup>2</sup>
Cancellation	In the event the entire expo is cancelled for any reason all vendor fees will be returned.

**2 = Any member of the public that wishes to attend the event to sell their own items will be treated as a vendor and will be charged the fee of \$15.00 as if they were purchasing a vendor space.**

## Space Specifics

Each vendor booth space is between 6 to 8 feet wide by 6 feet deep (includes width of table). Included with each booth rental is a combination of tables to equal 6 to 8 feet of counter space. Exhibitors may choose to provide their own tablecloth and skirting. Please note that NO pins, nails, tacks or staples are allowed on tables provided through the Sportsman's Expo. Contact the Chamber for multiple booth rental discounts. Set up for expos: 1:00 pm to 4:00 pm the day of the event. Tear down for expos: 8:00 pm to 9:00 pm the day of the event.

**Spring - 2018**

**Wednesday, February 28, 2018**  
**4:00 pm to 8:00 pm**  
**Bayside Supper Club**

**Autumn - 2018**

**Wednesday, October 24, 2018**  
**4:00 pm to 8:00 pm**  
**Bayside Supper Club**

**Spring - 2019**

**Wednesday, February 27, 2019**  
**4:00 pm to 8:00 pm**  
**Bayside Supper Club**

## Thanks to our sponsors



Sportsman's Expo / Beaver Dam Chamber of Commerce / 127 S. Spring Street / Beaver Dam, WI 53916  
Phone: (920) 887-8879 E-mail: [info@beaverdamchamber.com](mailto:info@beaverdamchamber.com)